

REQUEST SCHOOL CODE ADDITION/CORRECTION IN BANNER

Tulane University Office of the Registrar



Institution Name: _____

Street: _____

City: _____ State/Province: _____

Zip: _____ Telephone: _____

Country: _____

College Board Code: _____ (Look up at: www.collegeboard.org)

Institution Type (choose one) High School College

Internet address if available: _____

Add Institution

Change Existing Institution

Note: The new or changed institution name must be accompanied by documentation attached to this form (e.g., the school's transcript, letterhead, or published brochure). The documentation must be in English.

Requested by: _____ Dept: _____

Phone: _____ Email: _____

Registrar's Use Only

School Code: _____

Date Entry By: _____

Date: _____

Submit to: registrar@tulane.edu