

2023 - 2024 University Catalog Review Cycle

DATE	TASK
Monday, November 7, 2022	Catalog Workflow spreadsheet will be sent to Schools/Departments for edits and approval
Friday, November 18, 2022	Updated/approved Catalog Workflow spreadsheets due to the Registrar's Office
Monday, November 21-- Wednesday, December 23, 2022	Registrar's Office to update workflows and prepare the Catalog for editing
Monday, January 9, 2023	Catalog opens to Editors
Wednesday, January 25 - Friday, January 27, 2023	CAT training sessions available as needed - please schedule an appointment with Sarah Montes (smontes@tulane.edu)
Friday, March 24, 2023	Last day to submit Catalog pages to workflow for approval (<i>ALL pages must be submitted for approval, even if no edits are necessary.</i>)
Friday, March 31, 2023	Catalog Approver/Dean's Office approvals must be completed
Monday, April 3, 2023	Catalog closes to all departments, colleges, and administrative units
Friday, April 7, 2023	Office of Academic Affairs/Provost review to be completed
Friday, April 29, 2022	<i>2023-2024 University Catalog published to live site (no edits can be made once the catalog is published to the live site)</i>