2023 – 2024 University Catalog Review Cycle
Revised March 10, 2023

DATE	TASK
Monday, November 7, 2022	Catalog Workflow spreadsheet will be sent to Schools/Departments for edits and approval
Friday, November 18, 2022	Updated/approved Catalog Workflow spreadsheets due to the Registrar's Office
Monday, November 21-– Wednesday, December 23, 2022	Registrar's Office to update workflows and prepare the Catalog for editing
Monday, March 13, 2023	Catalog opens to Editors
Monday, March 13-Monday, April 17, 2023	CAT training sessions available as needed - please schedule an appointment with Sarah Montes (smontes@tulane.edu)
Monday, April 24, 2023	Last day to submit Catalog pages to workflow for approval *(ALL pages must be submitted for approval, even if no edits are necessary.)*
Monday, May 1, 2023	Catalog Approver/Dean's Office approvals must be completed
Tuesday, May 2, 2023	Catalog closes to all departments, colleges, and administrative units
Monday, May 8, 2023	Office of Academic Affairs/Provost review to be completed
Wednesday, May 31, 2023	***2023-2024 University Catalog published to live site (no edits can be made once the catalog is published to the live site)***