

SPRING + SUMMER 2027 Class Scheduling Timeline

MODE	DESIGN MODE		REFINE MODE							
PHASE	PLAN: Dept Build; Chair/Dean Review	REGISTRAR REVIEW	DEPARTMENT REVIEW	LOCKED: Classroom Assignment	PUBLISH	REGISTRATION		POST- REGISTRATION	ARCHIVE (Locked)	
DATES	7/20/2026 - 9/11/2026	9/14/2026 - 10/2/2026	10/5/2026 - 10/9/2026	10/12/2026 - 10/16/2026 <i>(Spring locked; Summer editable)</i>	10/12/2026 - 10/23/2026	10/26/2026- 1/22/2027		1/25/2027- 5/6/2027	5/7/2027 - onward	
ACTION	Class scheduling data is entered by dept schedulers into CLSS. Dept's full schedule must complete " Validation ," then be submitted to workflow . Approvers (chairs and associate deans) review and approve - or correct - schedules in workflow.	Registrar reviews submitted schedules, cleaning up any data as needed. Once a dept schedule has been approved by the Registrar, moved into Banner and is out of workflow, further edits can be made by the dept as needed.	CLSS re-opens to schedulers, who should review and check for any errors . Editing can continue. Single sections can be submitted to workflow as needed.	Registrar assigns general pool classrooms for Spring 2027.	Class Schedule website goes live for the upcoming term(s).	Spring Scholars register for classes.	LOCKED (if needed)	11/2/26 - 11/13/26: Priority Registration	All other students begin registering in order of seniority. (After last date of Priority Reg, all students' registration time tickets are open.)	Once archived, a term can use the Frammer tool to copy section into future terms.
COMMENTS	Dept schedulers update data only from CLSS. CLSS is not yet synching with Banner. All data fields should be editable (from the section level).	Using Term Preview , schedulers review the upcoming term on the Class Schedule website before their data is live. Updates to some data fields (such as meeting patterns) may now trigger workflows.	Schedules should be finalized before Class Schedule website is published. NOTE: Review/editing can resume right after a full dept completes workflow (which may be before this phase).	CLSS will be temporarily locked (but still viewable). No data can be changed while rooms are being assigned.	Students view class data, build carts, get advised. Update attempts to some more data fields now trigger workflows or errors.	NO CHANGES TO MEETING PATTERNS FROM THIS POINT FORWARD. Update attempts to many other data fields will now trigger errors. Exceptions include: - Instructors (updates save with no workflow required) - Status (can add or cancel sections via workflow)		- Instructors can still be updated. - Status: No new sections can be added in CLSS, since students can no longer self-register.	No data fields can be changed. All data is now view-only.	

June 2026

U	M	T	W	R	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	7	8	9	10	11

July 2026

U	M	T	W	R	F	S
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

August 2026

U	M	T	W	R	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

September 2026

U	M	T	W	R	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

October 2026

U	M	T	W	R	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

November 2026

U	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12

December 2026

U	M	T	W	R	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

January 2027

U	M	T	W	R	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
... till end of term ...						

Note:

This timeline will be followed as closely as possible, but there may be unforeseen circumstances outside university control which would require the altering of dates and/or phases.

(In some cases, the schedule may have to be published before general pool classrooms are assigned to all classes requesting these rooms.)

Note:

A department enters Refine Mode right after its schedule is bridged from CLSS to Banner by the Registrar. (The department will be alerted of this by ServiceNow ticket.) After bridging, the department can continue to edit except during any locked phases.

The **Mode** is a state specific to each department (dependant on if it has submitted to workflow and been approved); and Phases are universal (all departments will be in the same **Phase** at the same time, based on the term's timeline dates).